

**GEAUGA PARK DISTRICT BOARD
OF PARK COMMISSIONERS
BOARD MEETING MINUTES
July 12, 2021**

The regular meeting of the Geauga Park District Board was held July 12, 2021 at the Meyer Center, Big Creek Park. The meeting was called to order at 8:30 a.m. Commissioners Howard Bates, Pat Preston, Dennis Ibold and Bill Dieterle were present.

Mr. Bates called the meeting to order. The Pledge of Allegiance was recited.

Park District Employees	GUESTS
John Oros, Executive Director	See EXHIBIT "A" attached
Daniel McConnaughey, Park Planner	
Michael Frederick, Finance Manager	
Christine Ward, HR Coordinator	
Sheryl Hatridge, Administrative Service Manager	
Todd Hicks, Legal Counsel (Thrasher, Dinsmore & Dolan)	

APPROVAL OF THE AGENDA

Mr. Bates made a motion to approve the agenda. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Dieterle	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes

EXECUTIVE SESSION

Mr. Oros requested a motion to enter executive session to meet privately with legal counsel for the purpose of seeking legal advice for pending matters.

Mr. Dieterle made a motion to enter into executive session. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Bates	Yes
Mr. Preston	Yes

The Board entered Executive Session at 8:31 a.m.

The Board came out of Executive Session at 8:55 a.m.

No items were brought forward from Executive Session.

ADOPTION OF THE MINUTES

The Board was presented with the minutes from the June 11, 2021 Regular Board meeting.

Mr. Preston made a motion to approve the June 11, 2021 Board Meeting minutes. Mr. Dieterle seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes

The Board was presented with the minutes from the June 28, 2021 Special Board meeting.

Mr. Preston made a motion to approve the June 28, 2021 Special Board Meeting minutes. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Dieterle	Yes
Mr. Ibold	Yes
Mr. Preston	Yes
Mr. Bates	Yes

PRESENTATION OF FINANCIAL STATEMENT

The Board was provided the June 2021 Financial Statement.

Geauga Park District
FINANCIAL STATEMENT MONTH ENDED
30-Jun-21
GENERAL FUND

BEGINNING FUND BALANCE JUNE 1, 2021		\$5,386,787.22
PERSONNEL EXPENDITURES		
Salaries	\$223,280.92	
Medicare	\$3,173.27	
Hospitalization May premiums	\$0.00	
OPERS May 2021	\$0.00	
VOUCHERS		\$226,454.19
- Contract Services	\$29,633.32	
- Supplies	\$9,622.04	
- Materials	\$31,176.76	
- Equipment	\$13,316.82	
- Other	\$5,888.36	
- Travel	\$134.40	
- Advertising	\$2,583.13	
- Re-issue of check	\$800.00	
<i>Irreconcilable difference with Cash Summary from County Auditor</i>	-\$1,636.00	\$91,518.83
EXPENDITURES & OTHER USES		\$317,973.02
REVENUES & OTHER SOURCES		
<i>Interest - June 2021</i>	\$387.83	
<u>General Tax Collections</u>		
Local Government Funds - (unaudited three month avg. mar/apr/may)	\$8,605.18	
- N.A.S.P. Grant - Archery schools program	\$2,500.00	
<u>Gifts & Donations</u>		
<u>Fees</u>		
- Camping - \$4,560.00	\$4,560.00	
- Facilities - \$6,416.50	\$6,416.50	
- Vendor Fees - NAF - \$740.00, Farmer's Mkt - \$90.00, Homespun Mkt. - \$20.00	\$850.00	
- Programs - \$656.00, Summer Camps - \$7,000.00.00, Ropes - \$240.00	\$7,896.00	
Sales - TWW - 1,063.84	\$1,063.84	
<u>Other Revenue Receipts</u>		
- Observatory House Rent - Sindelar - \$325.00, Chickagami House Rent - Kolar - \$425.00	\$750.00	
- Reimburse tax charged on credit card - \$4.05, J.Miller Agricultural Lease SC - \$200.00	\$204.05	
- VOID Check - \$836.00	\$836.00	
Monies returned from County Auditor		

May 2021 Pay period endings OPERS Employee Deductions - Due June 30, 2021	\$32,663.18	
June 2021 Hospitalization Employee Deductions	\$5,634.00	
June 2021 Pay Period Endings OPERS employee deductions due 7/30/21 w/ PPE 6/26/21 contributions	\$11,747.66	
June 2021 School District & Municipal Income Tax Employee - Due July 15, 2021	\$1,365.74	
<i>Irreconcilable difference with transfer of funds from County Auditor</i>	\$3,305.88	
REVENUES & OTHER SOURCES		\$88,785.86
ENDING FUND BALANCE AS OF JUNE 30, 2021		\$5,157,600.06
<u>LAND IMPROVEMENT FUND</u>		
BEGINNING FUND BALANCE JUNE 1, 2021		\$3,678,443.99
EXPENDITURES & OTHER USES		
Vouchers		
- Contract Services	\$4,588.00	
- Project Contracts	\$199,468.11	
EXPENDITURES & OTHER USES		\$204,056.11
REVENUES & OTHER SOURCES		
- <i>Interest - June 2021</i>	\$255.76	
- <i>Other - Royalties/In-Lieu Fees</i>		
- <i>Diversified Production Royalties - Swine Creek & Hart - \$41.34</i>	\$41.34	
- <i>OWS Acquisition Co Royalties - Abela & Farley - \$205.02</i>	\$205.02	
REVENUES & OTHER SOURCES		\$502.12
ENDING FUND BALANCE AS OF JUNE 30, 2021		\$3,474,890.00
<u>RETIREMENT RESERVE ACCOUNT</u>		
BEGINNING FUND BALANCE JUNE 1, 2021		\$74,522.53
REVENUES & OTHER SOURCES		
<i>Interest - June 2021</i>	\$5.00	
REVENUES & OTHER SOURCES		\$5.00
ENDING FUND BALANCE AS OF JUNE 30, 2021		\$74,527.53
<u>PARK CAPITAL RESERVE ACCOUNT</u>		
BEGINNING FUND BALANCE JUNE 1, 2021		\$484,080.60
EXPENDITURES & OTHER USES		
Vouchers		
- Contract Services		
EXPENDITURES & OTHER USES		\$0.00
REVENUES & OTHER SOURCES		
<i>Interest - June 2021</i>	\$32.50	

REVENUES & OTHER SOURCES	\$32.50
ENDING FUND BALANCE AS OF JUNE 30, 2021	\$484,113.10
<u>K-9 FUND</u>	
BEGINNING FUND BALANCE JUNE 1, 2021	\$192.55
REVENUES & OTHER SOURCES	
<i>Donations</i>	
REVENUES & OTHER SOURCES	\$0.00
EXPENDITURES & OTHER USES	
Vouchers	
- Other K-9 Expenses	
EXPENDITURES & OTHER USES	\$0.00
ENDING FUND BALANCE AS OF JUNE 30, 2021	\$192.55
CASH BALANCE 6/30/2021	<u>\$9,191,323.24</u>

PRESENTATION OF VOUCHERS

Mr. Oros presented vouchers from June. Mr. Ibold made a motion to approve June vouchers except for Arms Trucking, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Bates	Yes

Mr. Preston made a motion to approve June vouchers for Arms Trucking, Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Dieterle	Yes
Mr. Ibold	Yes
Mr. Preston	Yes
Mr. Bates	Abstained

NEW BUSINESS

PLANNING & OPERATIONS UPDATE

Mr. Oros said current projects are currently on track with most of the groundwork done, and added footers are poured for Swine Creek Lodge. Mr. Dieterle asked if he can stop by Veterans Legacy Woods to take a look and Mr. Oros responded there is a spot to pull in on the right to stop and take a look.

2022 APPROPRIATIONS BUDGET

Mr. Oros presented a request to approve the 2022 appropriations budget. He thanked staff and the fiscal department. Mr. Dieterle stated he looked it over and thought the budget looked great, Mr. Preston agreed.

Mr. Preston made a motion to approve the 2022 budget, Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Dieterle	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes

RESOLUTION NO. 14-21 – BUDGET AMENDMENT #5

Mr. Oros presented a request for a supplemental appropriation of \$65,000 for software and hardware for the IT department. Mr. Dieterle asked why this was not projected or not foreseen, and Mr. Oros responded this is related to the park district separation from the county auditor. Mrs. Partington asked for more specifics regarding what the costs will be covering. Mr. Oros explained this is for fiber networking needs and for contracted services with Blackbox and Windstream to amend the budget through the end of the year.

Mr. Dieterle made the motion to approve, Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Dieterle	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes

RESOLUTION NO. 15-21 – DESIGNATION OF A DEPOSITORY

Mr. Oros presented a request to approve blanket and super blanket encumbrance limits of \$25,000 with board approval required above this amount.

Mr. Preston made the motion, Mr. Dieterle seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Bates	Yes
Mr. Preston	Yes

RESOLUTION NO. 16-21 – HEALTHCARE THEN & NOW

Mr. Oros presented a request to reimburse the Geauga County Commissioner’s for the June employee healthcare contribution of \$53,992.64. Mr. Dieterle asked if this could be used as leverage and TH responded he will deal with the issue. HB, 2nd PP vote, all yes, approved.

Mr. Preston made the motion, Mr. Dieterle seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes

HOLIDAYS

Mr. Oros presented a recommendation to the board to approve and update holiday policy to allow for 10 paid holidays with the option of exchanging up to 4 of those holidays without making a change to the labor agreement. A request was received from the Ranger department requesting Juneteenth as a holiday. The labor agreement currently provides 80 hours of holiday time with the ability to use any day throughout the year, including Juneteenth. The policy will allow all employees to request an option to exchange 4 holidays at the discretion of the Executive Director by Jan. 1st of the year in which they will be taken.

Mr. Preston made the motion, Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Dieterle	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes

ADJOURNMENT

The next board meeting will be Monday, August 9, 2021 at 8:30 a.m. at the Meyer Center, Big Creek Park. The Record Retention meeting will be held at 8:15 a.m. prior to the regular board meeting.

Mr. Bates made a motion to adjourn the meeting. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Dieterle	Yes
Mr. Bates	Yes
Mr. Preston	Yes

Mr. Ibold

Yes

The meeting was adjourned at 9:13 a.m.

SUNSHINE LAW COMPLIANCE

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio's Sunshine Laws.

Respectfully submitted,

John Oros, Executive Director

Howard Bates, President